

Board of Trustees Meeting
Minutes

Date: October 19, 2020

Time: **7:00 p.m.**

Location: 361 Morton Street, Romeo, MI 48065
South Building Meeting Room

Present: Bartholomew
Edwards
Hart
Poznanski
Seidel
Malzahn
Absent: Fowler

1. Call to order – pledge of allegiance Meeting called to order at 7:00 p.m.
2. Roll Call
3. Approval of Minutes

MOTION by Edwards second by Hart to approve the June 15, 2020 CLOSED SESSION meeting minutes

AYES: All

NAYS: None

Motion carried.

MOTION by Seidel second by Poznanski to approve the July 20, 2020 CLOSED SESSION meeting minutes

AYES: All

NAYS: None

Motion carried.

MOTION by Bartholomew second by Seidel* to approve the September 21, 2020 meeting minutes

AYES: All

NAYS: None

Motion carried.

MOTION by Edwards second by Seidel to approve the October 7, 2020 meeting minutes

AYES: Edwards, Seidel, Bartholomew, Hart, Malzahn

Abstain: Poznanski

Motion carried.

4. Approval of Bills

MOTION by Bartholomew second by Edwards to approve the October bills in the amounts of \$48,797.89 and \$170,324.35

AYES: Bartholomew, Edwards, Hart, Seidel, Poznanski, Malzahn

NAYS: None

Motion carried.

5. Approval of Agenda

MOTION by Seidel second by Hart to approve the agenda with adding Public Comments Agenda Items Only after Correspondences

AYES: All

NAYS: None

Motion carried.

6. Special Presentations – Romeo Community Schools Todd Robinson 297 Prospect. Letter from Todd Robinson was read by President Malzahn.

7. Correspondences - None

8. Public Comments Agenda Items Only – No comments

9. Officer reports

a. President –

Community Shred day with Bruce Township was a huge success. I was there and want to thank Richard Cory, Clerk Trapp and the three serve students that all helped us unload and shred over 70 residents unwanted papers. Supervisor Elect Mike Fillbrook are looking toward a joint Community Cleanup day in the spring and hope to include not only shredding, but electronic recycling and maybe hazardous waste collection. I did some preliminary research on the hazardous waste collection with our hauler GFL and found out that it's very expensive. \$13,000

I am happy to report that the TAP grant for the Enhanced Pedestrian Crosswalk Project was successfully submitted, the application included letters of support from our Village Planner Steve Cassin, Commissioner Don Brown, and the Macomb County Department of Roads. SEMCOG is reviewing all submissions and will hopefully make the announcement for the grant recipients by next summer.

In September, Hubel Roth and Clark completed the data collection portion for the passer study of our roads. The previous study was done in November 2017. An initial study of that data, as feared, showed a significant decline in the condition of our roads. Once I receive the completed report I will ask Jaymes Vettriano to update the Asset Management Plan that he presented back in February so that we can use the Road Plan during our next goal and objectives workshops. I am hoping to schedule those in February or March – before the budget workshops next spring.

I attended 3 days of webinars over the last week of September. These classes were part of the Michigan Municipal Leagues Annual conference, which was to take place in Mackinaw, but due to covid was changed to remote zoom and Microsoft Teams' gatherings. It was very informative and I have already put some of the new information into action – such as developing an interactive website for our Master Plan and Village-to-City Report that would allow for direct feedback from anyone using the tools available. Kathryn and I are also look at utilizing a new facebook feature that would use our Village Hall Page to create notifications, instead of a 3rd party app like Nixel that we talked about last month.

I also attended an informational meeting on October 15th, hosted by the Parks and Rec Director Clara Russell. The focus of the meeting was to provide an overview of what Parks & Rec does, its current commission – how it was formed, and how it functions, as well as a question and answer period for the newly elected Bruce Twp Board and the candidates on the November ballot for Washington Twp.

I have a couple of community announcements:

Trick or Treating in the Village. We will have Van Dyke closed from Newberry to Washington this Saturday, October 24th from 11-1 for Trick or Treating in the Central Business District – the Police Department will sound the siren to begin and end. The Parks and Rec will be holding a DJ dance party from 12-4 in the Village Park limited to 100 attendees. The Siren will also sound on Saturday October 31st at 6:00 and 8:00 for Halloween festivities. Please remember all of these events are by voluntary participation – both on the business and homeowners' owners, as well as the families attending. Everyone is encouraged to use social distancing and wear face coverings.

- b. Clerk –
The roof replacement at the Cemetery is under way. Shingles and the dumpster have been delivered. New gutters will also be replaced.
I would like to apologize to the trustees for incomplete board packets recently. I am working on correcting that issue.
- c. Treasurer –
Village Tax balanced and settled with Macomb County. Thank our account Tim Sadowski for his assistance and expertise. Also, Cindy Wilson and Chris Pilarski for assisting with processing.
- d. Trustees
Trustee Poznanski reported another Trustee Talk was held. Discussion about Correspondence time on the agenda.
- e. Ex-Officio Planning Commission Member - Absent

10. Committee Reports - *No committees at this time*

11. Unfinished business:

- a. Village to City Update
Update given by President Malzahn. No board action taken.
- b. Sidewalk Repair Status
Update given by President Malzahn and Trustee Bartholomew. No board action taken.

12. New Business:

- a. HDC Ordinance 18-1 – 18-36 Updates – Historic District Chairman Rod Porter gave an overview of the proposed ordinance updates.
No board action taken.
- b. OMA – Bill 1108-Ratification Resolution – President Malzahn gave an update. Asked the audience for input.
MOTION by Poznanski second by Bartholomew to approve the resolution as presented, Resolution of the Romeo Village Council affirming actions taken and Resolutions made during remote meetings held pursuant to the Governor’s Executive Order
AYES: Poznanski, Bartholomew, Edwards, Seidel, Hart, Malzahn
NAYES: None
Motion carried.
- c. Budget Amendments – Accountant Tim Sadowski reviewed the current budget amendments
MOTION by Poznanski second by Seidel to approve the Budget Amendments as presented
AYES: Poznanski, Seidel, Hart, Edwards, Bartholomew, Malzahn
NAYS: None
Motion carried.

13. Public Comments – Comments were heard by 4 residents of the Village of Romeo

14. Adjournment

MOTION by Edwards second by Hart to adjourn the meeting at 9:24 p.m.
AYES: All
NAYS: None
Motion carried.

Respectfully submitted,
Kathryn Trapp, Village Clerk