

Board of Trustees Meeting

Minutes

Date: August 15, 2022

Time: 7:00 p.m.

Location: 361 Morton Street, Romeo, MI 48065

South Building Meeting Room

PRESENT: BARTHOLOMEW
EDWARDS
FOWLER
HART
PARKER
POZNANSKI
PRESIDENT MALZAHN

1. **Call to order** – pledge of allegiance. President Malzahn called the meeting to order at 7:00 p.m.

2. **Roll Call**

3. **CONSENT AGENDA** (*minutes July 18, 2022, Special Meeting July 28, 2022*), (*council bills/vendor report \$365,108.39 AND \$44,307.66, meeting agenda*)

MOTION by Edwards second by Hart to approve the meeting minutes from July 18, 2022 and removing Fowler as absent

AYES: Bartholomew, Edwards, Fowler, Hart, Parker, Malzahn

NAYS: Poznanski

Motion carried.

MOTION by Parker second by Hart to approve the meeting minutes from July 28, 2022

AYES: All

NAYS: None

Motion carried.

MOTION by Bartholomew second by Hart to approve the bills in the amounts of \$365,108.39 and \$44,307.66

AYES: Bartholomew, Hart, Edwards, Malzahn

NAYS: Fowler, Parker, Poznanski

Motion carried.

MOTION by Edwards second by Parker to approve the agenda with the following additions: Adding 9.B. 32 Mile Road Sidewalk Project and 10.H. Parade Resolution

AYES: All

NAYS: None

Motion carried.

4. **Special Presentations** – None

5. **Correspondence(s)** – None

6. **Public Comment - Comments** were heard by members of the audience

7. Officer reports

a. President

Let me start with a quick update on the **GLWA Authority Water Main break**.

The boil water alert for water customers in Romeo will be in effect for the duration of repairs. The alert however is limited to the Romeo Industrial Corridor ONLY. This IS NOT FOR RESIDENTIAL customers who are serviced by Romeo's municipal well system. The industrial area is designated as East of M-53 (Ford Engine Plant) along 32 Mile Road to Powell Road and North of 32 Mile to 33 Mile along Powell Road.

Our municipal well system was not affected by the GLWA's water main break, and water pressures were maintained at all times in our residential areas.

In the Romeo-GLWA water system area Romeo is currently providing water to Bruce Township through the emergency connection at Dorsey & Dickenson valve. DPW Supervisor Tim Metz has reported that the Romeo pump boosters were brought back online yesterday and that we are currently able to maintain 80PSI in both our Industrial area, and also in Bruce Twp. But the boil advisory remain in effect until the repairs are completed. If you are in the affected areas, please note that the boil advisory is for drinking water only. FEMA is reporting that it ok to wash dishes, do laundry, bathe etc. Just not consume it.

You can visit the Macomb County FEMA website for specific instructions. My office will continue to provide updates on our website and facebook pages – you can follow us at “The Village of Romeo”. If warranted I will send out another TextMy Gov emergency alert. If you received the alert sent this weekend – great! If you have not signed up to receive notifications, I encourage you to TEXT the word “Romeo” to 91896 and reply to the prompt to opt-in. I also brought some printed flyers with instructions for you take for both the reporting issues option and the emergency alert system.

Here are a few Construction updates:

Pedestrian crosswalk project

The majority of underground, pavement removal, and preparatory work is now complete on this project. The following tentative schedule has been laid out:

This upcoming week -

The final pavement removals and manhole adjustments will occur. Concrete work is scheduled for the middle of the week to finish all remaining curb and gutter sections, followed by sidewalk ramps. The scope of concrete work was increased last week as a solution to the non-functional storm catch basin. It was discovered after the demo was underway that the drain is not hooked up to anything and that there is not a feasible option for hook up without a lengthy delay and cost increase. Rowe Engineers, the contractor, building owner, DPW Supervisor and myself all met on-site to discuss options. It was ultimately decided to change the grades where the failing asphalt exists to gain the flow needed to direct the water down Washington Street. I have requested the Department of Roads to cover the unexpected cost of \$8,272 since this is their road.

Week of August 22 –

Asphalt repairs are scheduled to make all final pavement repairs. Once asphalt repairs are complete, the majority of the barricades and traffic shift signs can be removed.

The final major items of work on this project will be the installation of the special crosswalk materials at all six intersections, as well as new signs to call out the crosswalks to motorists. The actual dates of work have not been confirmed, but tentatively it will be toward the end of the week of August 22, or at the beginning of the week of August 29. Traffic shifts and temporary barricading will have to be in place for the crosswalk materials, but this is expected to be completed in about two work days.

Powell Road Re-Paving Paving Project

County Executive Mark Hackel, Supervisor Fillbrook, Supervisor Paterak and myself held a press conference along Powell Road last Thursday on this \$1.9 million dollar re-paving project.

The Powell Road project includes:

Federal Aid	\$1,416,557
Macomb County Department of Roads	\$212,815
Village of Romeo	\$159,611
Armada Township	\$106,408
Bruce Township	\$53,204

Construction is set to begin this week and is expected to be completed in April 2023. Thru-traffic access to all the businesses will be maintained, but please expect delays and if possible, avoid the area to help with congestion.

MAM Conference

I attended the Michigan Association of Mayors & Presidents in Cadillac August 4,5 & 6th. This was an excellent networking opportunity with over 40 other municipalities from all over the state represented. Two standout work sessions included one, facilitated by Alfredo Hernandez, DEI Director of Michigan Civil Rights, on Diversity, Equity and Inclusion. I will be sharing some of the best practices and materials that were covered at a later date.

And the second was a session on Active Assailant Awareness, facilitated by Ryan Mynsberge Port Huron Police Sargent. The presentation focused attendees on situational awareness and I thought it was so informative that I have asked Police Chief Sokolnicki to work with Sargent Mynsberge and bring the 3-hour workshop here as a community engagement event. Stay tuned for a date announcement.

Mark your calendars for these upcoming Romeo events.

Pretty sure I don't need to remind anyone that Peach Fest is Labor Day Weekend. Happy to report that the Peach Parade is BACK on Monday September 5th @ 1:30 PM and the Children's Parade will go on as scheduled @ 10:00 am. A full schedule of events can be found on the Romeo Lions website and you can look for on the go access look the QR scan codes around town and the MittTV peach fest magazine edition should also be distributed soon.

My #1 priority is to always serve our residents and our beautiful community. When important issues come arise, please know I will always make time for you to discuss your concerns. Our office strives to achieve complete transparency and every single staff member and I will always do our very best to assist you. Do not hesitate to reach out to us.

b. Clerk

The FY 2021-2022 Audit Process has begun! We are continuing to work with Gabridge and Company again this year. The time line for reports due is has been estimated with reports already have been submitted for review. I also have started working with our accounting team with Plante Moran to get this process in motion. Also, as many have heard we have come in over \$400k UNDER budget this past fiscal year.

I wanted to take this time to extend a big THANK YOU to my office staff in the Village offices. This staff really goes above and beyond when they are helping out the residents in the community.

- c. Treasurer – No report.
- d. Trustees –
Trustee Fowler-has been approached by residents in regards to the F5G LLC lawsuit.
Trustee Parker-questioned the response to the F5G LLC lawsuit. Residents have expressed questions about the Village park project.
- e. Ex-Officio Planning Commission – Approve the SLU for the latest marihuana business license.
Discussed next steps for the new Jayell’s location.

At 7:38 p.m. Mike McDonald of Hubbel Roth and Clark Engineering joined the meeting via Zoom to discuss agenda item 9.B. 32 Mile Road Sidewalk project.

MOTION by Poznanski second by Parker to approve the bid from J. Ranch Electric, Inc. for the Sidewalk project of \$106,993 and lighting of \$104,740
AYES: Poznanski, Parker, Bartholomew, Edwards, Fowler, Hart, Malzahn
NAYS: None
Motion carried.

At 7:56 p.m. Mike McDonald of Hubbel Roth and Clark Engineering discussed the Church Street Parking Lot project with the Board of Trustees.

MOTION by Parker second by Fowler to rescind the bid award to Superior Contract Group based on non-performance and non-acceptance and re-submit the bit package
AYES: All
NAYS: None
Motion carried.

8. Committee Reports

- a. Bruce Sewer Capacity Subcommittee Committee meeting was held that morning August 15, 2022

9. UNFINISHED BUSINESS:

- a. Sisson Street Vacant Property*
MOTION by Poznanski second by Parker to make a resolution [#1111] that we go ahead with the citizen task force to the creation of a park on Sisson Street, to dissolve in 5 years from today’s date
AYES: All
NAYS: None
Motion carried.

10. NEW BUSINESS:

- a. Marihuana License
President Malzahn announced the latest recipient of a Marihuana Business license. No board action taken.
- b. Thee Office Pub Permit
MOTION by Bartholomew second by Poznanski to approve the Special Event Permit as submitted, for the usage of municipal parking lot at Rawles and Lafayette beginning 9/1 thru 9/6, 2022
AYES: All
NAYS: None
Motion carried.

- c. Tree Maintenance
MOTION by Bartholomew second by Hart to contract tree services from Able Tree Experts for removal and trimming of trees listed on the assessment sheet, as well as on-going services as needed in the amount of \$8,000.00 per day not to exceed \$40,000.00
AYES: Bartholomew, Hart, Poznanski, Malzahn, Edwards
NAYS: Fowler, Parker
Motion carried.
- d. WWTP Winsmith Reducer
MOTION by Bartholomew second by Edwards to approve the purchase of the Winsmith Reducer from Evoqua Water Technologies in the amount of \$9757.42, plus installation by Titus Welding Company in the amount of \$14,300.00
AYES: Bartholomew, Edwards, Poznanski, Malzahn, Fowler, Hart, Parker
NAYS: None
Motion carried.
- e. DDA Screech Fest
MOTION by Bartholomew second by Edwards to approve the Special Events Permit as submitted, for the usage of the municipal streets, parking lots and alleyways located within the CBD, for their ScreechFest Weekend during the month of October and for Trick or Treating in the CBD until 3:00 p.m. that day
AYES: Bartholomew, Edwards, Hart, Poznanski, Fowler, Malzahn
NAYS: Parker
Motion carried.
- f. Water Contracts
MOTION by Hart second by Parker to authorize President Malzahn to enter into the proposed agreements with Paton Manor, Melanie Park, and Sisson Park Condominiums as presented
AYES: All
NAYS: None
Motion carried.
- g. RHS Homecoming Parade
MOTION by Poznanski second by Parker to approve the Special Event Permit as submitted, for the usage of the municipal streets as a parade route for 2022 RHS Homecoming – Wednesday September 28, 2022 at 6:00 p.m.
AYES: All
NAYS: None
Motion carried.
- h. Parade Resolution (Added)
MOTION by Hart second by Parker to approve the Parade Resolution as presented
AYES: All
NAYS: None
Motion carried.

11. Adjournment

MOTION by Fowler second by Parker to adjourn the meeting [at 9:31 p.m.]
AYES: All
NAYS: None
Motion carried.

Respectfully Submitted,
KATHRYN TRAPP

VILLAGE CLERK