

**VILLAGE OF ROMEO
NOTICE OF PUBLIC HEARING**

At 7:00 p.m., on Monday January 23, 2023, a public hearing will be held to obtain the views of the citizens concerning community development and housing needs, as required by the Housing and Community Development Act of 1974, as amended.

The Village of Romeo will be receiving \$2,500.00 in Community Development Block Grant funds for FY 2022 from the Macomb “Urban County” program.

Federal guidelines require that maximum priority be given to activities which primarily benefit low-or-moderate-income families or which aid in the prevention of elimination of slums or blight. A variety of projects are eligible for community funding. These include:

| | | |
|-----------------------------|-----------------------------|-----------------------|
| Property acquisition | Handicapped Barrier Removal | Public Facilities |
| Code Enforcement | Rehabilitation of Buildings | Public Infrastructure |
| Housing Rehabilitation | Public Services | Homebuyer Assistance |
| Planning and Administration | | |

Citizens residing in blighted areas or lower-income persons are encouraged to participate.

President Poznanski opened the public hearing at 7:03 p.m. Comments were heard from the public. Public hearing was closed at 7:15 p.m.

**Board of Trustees Meeting
MINUTES**

Date: January 23, 2023

Time: 7:00 p.m.

Location: 361 Morton Street, Romeo, MI 48065

South Building Meeting Room

PRESENT: Bartholomew
Edwards
Fowler
Parker
President Poznanski

ABSENT: Rosso

1. Call to order – pledge of allegiance. Meeting was called to order at 7:15 p.m.
2. Roll Call
3. **CONSENT AGENDA** (*minutes December 19, 2022, Special Meeting December 22, 2022, CLOSED SESSION December 22, 2022*) (*council bills/vendor report \$\$1,181,990.92 and \$43,979.36, meeting agenda*)

MOTION by Parker second by Fowler to approve the Consent Agenda, the meeting minutes, the agenda with the edits of adding F. DDA Winterfest to Unfinished Business, changing J. and K. in New Business to A. and B., switching the order of Presentations, and the bills in the amount of \$1,181,990.82 and \$43,979.36

AYES: Parker, Fowler, Bartholomew, Edwards, Poznanski

NAYS: None

Absent: Rosso

Motion carried.

4. **Special Presentations** – Purple Heart Community – Presentation was given about becoming a Purple Heart Community.

AUDIT Report, Gabridge and Company

5. **Correspondence(s)** – one was submitted via email to President Poznanski

6. **Public Comment** – Comments were heard

7. **Officer reports**

- a. President

Presidents Report

- Meetings this month
 - o A couple pre planning meetings
 - o Met with the Friends of the Village Park, Village team went over next steps for construction
 - o The counties “A Team” came out to officially meet the new President and bring me up to speed on the support they have for us and
 - o Don Brown stopped in to say hi and let me know that he is here to support the village in any way he can and to reach out when things arise.
 - o WBRW stopped in Village Hall for a quick interview.
 - They are working on a community segment looking into 2023 and what this looks like for each organization.
 - o Dennis from Ascend Group
 - Our insurance carrier stopped in last week for a meeting to go over their new digital platform and address needs/concerns with us.
- Fridays:
 - o Continue to be open Monday-Friday 8:30-4:30. Cindy and I are taking turns covering Fridays, and are ready to receive your water bills.
- Water Bills:
 - o late fee, somehow calculation was not done on the bill, this however does not mean there are not late fees. A late fee of 10% still applies
- Water Rate Update:
 - o Clerk Trapp, Treasurer Miller, John Kaczor, Kris from the water department and myself, aka the water rate planning group, is meeting this Wednesday to determine the next steps in this roll out. I had a phone conference just last week with Mr Clark and Mr Kaczor regarding brining the ordinance language in compliance with the new rates so it will be ready with the changeover. We are planning to bring these ordinance changes before council at next months meeting.
- DDA update:
 - o We have had two business with grand openings this past weekend. Congratulations and welcome to the Village Jayell Smoke House and Kind Beauty Company! The DDA has acquired a lease for a new

office space at People Driven Credit Union on main street, this space will allow for the continued success, growth, and exciting new possibilities for the DDA.

- Road Millage Update:
 - o We have a meeting set up next week with our bond council and engineers to get the conversation started and to go over what the next steps will be.
 - Around Village Hall Update:
 - o Front Door
 - received some TLC to help keep the warm air in and cold air out.
 - o AmeriScan
 - contract has been initiated and we are starting to create our records page for the Village Website. Looking to get folders started for all of our boards/commissions and have their Agendas, Packet information and meeting minuets. We will be scheduling and in house meeting soon for Rob to come out and show myself and Clerk Trapp how to work the software.
 - o Records Organization
 - in coming into office it has become apparent that our records storage could use some organization. I have asked Clerk Trapp if she would mind if I came along side her and supported her in this effort. We have a game plan going forward, it will take quite a bit of time, however we are both determined to put in the time and get this done so that all staff can easily access necessary documents when needed.
 - Romeo Community Schools:

I met with Superintendent Robinson earlier in January as he had reached out to me requesting to set up a meeting in order to bring me up to speed on the movement of the Prospect St property. The assessment of the property has wrapped up and is moving towards the RFP stage. From here next steps will be the school awarding a bid and sale of the property. At this time RCS understands and respects that this parcel is zoned R1 single family, and is marketing it as such. Moving forward it has been mentioned that this is still a process and most likely we would not see work started on the property until at least 2024.
 - Responded to the letter from Attorney Corbin as council directed me to at the end of last months meeting. I just received this afternoon a response and will be brining this item back before council next month.
 - Radar Speed Signs:
 - o Chief is working diligently on this. He is currently conversing with Macomb County on getting the permit for the poles that the devices attach to. Will order the signs once permits are approved.
 - Ford Task Force:
 - o I attended another virtual meeting this month. With the shuttering of the plant coming up we have turned up the dial and are meeting monthly now in order to stay in communication. Everyone is poised and ready to take action when the time comes.
- b. Clerk
- On January 19, 2023 I chaired the Macomb County Clerk's Association meeting. The attendance was up to almost 30 members this time. It was a great turn out. Clerk Forlini was there. I recently have been appointed to an MML (Michigan Municipal League) Legislative Committee. Orientation is in early February in Lansing. At that time, I will find out what committee I have been appointed to and report back.
- c. Treasurer - Absent
- d. Trustees – No reports given
- e. Ex-Officio Planning Commission – Two (2) rezoning requests were heard at the last Planning Commission meeting, Church St applicant contingent on combining lots

8. **Committee Reports**

- A. BRUCE SEWER – Did have a meeting with Bruce Township. Possibility of moving forward with their request.
- B. CROSSWALK PROJECT SUB-COMMITTEE – Committee did not meet.

9. **UNFINISHED BUSINESS:**

- A. Lions Alley Vacate Request
MOTION by Edwards second by Bartholomew to grant the request of vacating the alley as requesting by the Romeo Lions Club
AYES: Edwards, Bartholomew, Parker, Fowler, Poznanski
NAYS: None
Absent: Rosso
Motion carried.
- B. Elected Officials Cell Phone – Discussion took place. No board action taken.
- C. Village To City
MOTION by Fowler second by Parker to no longer pursue cityhood for the Village of Romeo
AYES: Fowler, Parker, Poznanski, Bartholomew, Edwards
NAYS: None
Absent: Rosso
Motion carried.
- D. Purple Heart Community
MOTION by Parker second by Fowler to move forward with creating a proclamation to become a Purple Heart Community
AYES: All
NAYS: None
Absent: Rosso
Motion carried.
- E. Village Planner
MOTION by Bartholomew second by Edwards to hire Karen LaVere as our Village Planner for the amount 6 months
AYES: Bartholomew, Edwards, Parker, Poznanski
NAYS: Fowler
Absent: Rosso
Motion carried.
- F. DDA Winterfest* (item added)
DDA Executive Director Elizabeth Miller spoke the food trucks at Winterfest. No board action taken.

10. **NEW BUSINESS:**

- A. Resolution 23-001 to Fill Vacancy in The Office of Trustee* (Item was moved from item K.)
- B. Trustee Appointment* (Item was moved from item J.)
MOTION by Fowler second by Parker to appoint Tadd Siglow to the vacant Trustee Position
AYES: Fowler, Parker
NAYS: Bartholomew, Edwards, Poznanski
Absent: Rosso
Motion failed.
MOTION by Fowler second by Bartholomew to appoint Nolan Kare to the vacant Trustee Position
AYES: Fowler, Bartholomew
NAYS: Parker, Poznanski, Fowler

Absent: Rosso

Motion failed.

MOTION by Fowler second by Poznanski to appoint Sharon Smith the vacant Trustee Position

AYES: Fowler, Poznanski

NAYS: Parker, Edwards, Bartholomew

Absent: Rosso

Motion failed.

MOTION by Fowler second by Parker to appoint Tadd Siglow to the vacant Trustee Position

AYES: Fowler, Parker

NAYS: Bartholomew, Edwards, Poznanski

Absent: Rosso

Motion failed.

MOTION by Fowler second by Parker to appoint Tadd Siglow to the vacant Trustee Position

AYES: Fowler, Parker

NAYS: Poznanski, Edwards, Bartholomew

Absent: Rosso

Motion failed.

C. CDBG Allocations

MOTION by Fowler second by Edwards to approve the CDBG Allocations as presented

AYES: Fowler, Edwards, Poznanski, Bartholomew, Edwards

NAYS: None

Absent: Rosso

Motion carried.

| CDBG Funds Granted | REQUESTING | AWARDED |
|---------------------------------|-------------------|------------------|
| CHORE | \$500.00 | \$500.00 |
| MCREST | \$3780.00 | \$750.00 |
| Samaritan House | \$1000.00 | \$700.00 |
| Care House | \$1800.00 | \$250.00 |
| Interfaith Volunteer Caregivers | \$148.00 | \$100.00 |
| Turning Point | \$1000.00 | \$200.00 |
| Total: | \$7728.00 | \$2500.00 |

[MOTION by Fowler second by Parker to extend the meeting past 10:00 p.m.]

AYES: All

NAYS: None

Absent: Rosso

Motion carried.

D. Youngers Event Permit

MOTION by Edwards second by Parker to approve the Special Event Permit for Younger's on March 17, 2023 as presented

AYES: All

NAYS: None

Absent: Rosso

Motion carried.

E. Quarter 2 Budget Amendments

MOTION by Edwards second by Fowler to approve the 2nd quarter budget amendments as presented

AYES: Edwards, Fowler, Bartholomew, Parker, Poznanski

NAYS: None

Absent: Rosso

Motion carried.

F. Rezoning 102 Church St

MOTION by Fowler second by Parker to table this item until the combing of all 4 parcels has been submitted to the Village Clerk and the information is passed along to the Trustees

AYES: Fowler, Parker, Poznanski, Edwards

NAYS: Bartholomew

Absent: Rosso

Motion carried.

G. 2023 Annual Appointments

MOTION by Fowler second by Parker to put his name [Fowler] in as President Pro-Tempe

AYES: Fowler, Parker, Edwards, Poznanski

NAYS: Bartholomew

Absent: Rosso

Motion carried.

MOTION by Poznanski second by Fowler to approve the Annual Appointments as presented

AYES: Poznanski, Fowler

NAYS: Parker, Bartholomew, Edwards

Absent: Rosso

Motion Failed.

MOTION by Poznanski second by Fowler to approve the annual appointments listed Supervisor through Street Admin [on document in board packet]

AYES: Poznanski, Edwards, Bartholomew, Fowler, Poznanski

NAYS: None

Absent: Rosso

Motion carried.

SUPERVISOR OF PUBLIC WORKS

TIM METZ

SUPERVISOR OF WASTEWATER PLANT

AL LAPEER

WASTE WATER PROGRAM MANAGER

AL LAPEER

POLICE CHIEF

DAN SOKOLNICKI

VILLAGE ATTORNEY

MARK CLARK

VILLAGE PROSECUTOR

MARK CLARK

PLBG & HEATING INSPECTOR

KEN BORYCZ

ELECTRICAL INSPECTOR

TIM DILLON

BUILDING INSPECTOR

MICHAEL BOMMARITO

NOXIOUS WEEK INSPECTOR

DAN SOKOLNICKI

STREET ADMINISTRATOR

MEAGAN POZNANSKI

MOTION by Parker second by Edwards to approve the appointments for the Historic District Commission and the Sisson Park Citizen Task Force

AYES: Parker, Edwards, Bartholomew, Fowler, Poznanski

NAYS: None

| | | | |
|-----------|------------------|---------------|-----------|
| CARL WEBB | 2020 DECEMBER | 2023 DECEMBER | APPOINTED |
|-----------|------------------|---------------|-----------|

MOTION by Parker second by Fowler to approve the annual appointments for the Zoning Board of Appeals

AYES: Parker, Fowler, Edwards, Poznanski

NAYS: Bartholomew

Absent: Rosso

Motion carried.

| | | | |
|------------------|-----------------|-----------------|----------------|
| ANDREW HALE | 2023 JANUARY | 2026 JANUARY | RE-APPOINTMENT |
| JAMIE LUCERO | 2023 JANUARY | 2026 JANUARY | RE-APPOINTMENT |
| BRIAN MINTON | 2023 JANUARY | 2026 JANUARY | APPOINTMENT |
| SHELLEY ROSSO | 2023 JANUARY | 2026 JANUARY | APPOINTMENT |
| LISA HALL | 2022 JANUARY | 2025 JANUARY | RE-APPOINTED |
| ALTERNATE | | | |
| ZACK FOWLER | 2023 JANUARY | 2026 JANUARY | APPOINTMENT |

MOTION by Parker second by Fowler to approve the annual appointments for the Tree Board

AYES: Parker, Fowler, Poznanski

NAYS: Bartholomew, Edwards

Absent: Rosso

Motion carried.

| | | | |
|--------------------|-----------------|--------------|----------------|
| ALLISON CLEMENS | 2022 JANUARY | 2025 JANUARY | APPOINTMENT |
| CLARKE STOUGH | 2022 JANUARY | 2025 JANUARY | APPOINTMENT |
| CHRIS MCLEOD | 2023 JANUARY | 2026 JANUARY | RE-APPOINTMENT |
| SHARRON SMITH | 2022 JANUARY | 2025 JANUARY | APPOINTMENT |
| DONNA FOLLAND | 2022 JANUARY | 2025 JANUARY | RE-APPOINTMENT |

MOTION by Fowler second by Poznanski to approve the annual appointments for the Downtown Development Authority

AYES: Fowler, Poznanski

NAYS: Parker, Bartholomew, Edwards

Absent: Rosso

Motion failed.

MOTION by Fowler second by Poznanski to approve the annual appointments for the Downtown Development Authority

AYES: Fowler, Poznanski, Parker

NAYS: Bartholomew, Edwards

Absent: Rosso

Motion carried.

| | | | |
|----------------------------------|--------------|------------------|-------------|
| MARTY HUTNIK | 2027 JANUARY | | APPOINTMENT |
| ANDREA ST LAURENT RESIDENT | 2027 JANUARY | | APPOINTMENT |
| GREG TARR | 2020 JANUARY | 2024 JANUARY | APPOINTED |
| ZACH HAYES | 2023 JANUARY | 2027 JANUARY | APPOINTMENT |
| CARL BRANT | 2020 JANUARY | 2024 JANUARY | APPOINTED |
| JON ROSE | 2020 JANUARY | 2024 JANUARY | APPOINTED |
| DANIELLE LEE RESIDENT | 2023 JANUARY | 2027 JANUARY | APPOINTMENT |
| MEAGAN POZNANSKI | | 2026 NOVEMBER | ELECTED |

H. Discussion/update of Road Repairs. Discuss plan to move forward. President Poznanski gave an update on the upcoming road improvement project. No board action taken.

I. DPW Meter Sensus Autogun

MOTION by Poznanski second by Fowler to approve the purchase of \$10,700.00 for the purchase of new Meter Sensus Autogun and software

AYES: Poznanski, Fowler, Parker, Bartholomew, Edwards

NAYS: None

Absent: Rosso

Motion carried.

J. Municipal Analytics

MOTION by Edwards second Parker to move forward with Municipal Analytics software not to exceed \$10,000.00

AYES: Edwards, Parker, Bartholomew, Poznanski, Fowler

NAYS: None

Absent: Rosso

Motion carried.

K. Posting & Recording of Meeting Minutes

MOTION by Poznanski second by Parker to put the meeting synopsis in The Record Newspaper

AYES: Poznanski, Parker, Fowler

NAYS: Edwards, Bartholomew

Absent: Rosso

Motion carried.

MOTION by Fowler second Parker to remove the recording secretary stipend from the Village Clerk

AYES: Fowler, Parker, Poznanski

NAYS: Bartholomew, Edwards

Absent: Rosso

Motion carried.

- L. Mixed Use Zoning Discussion – Discussion to take this item to the Planning Commission for further action. No board action taken.
- M. MEDC Press Release L&L Products Discussion - Press release from the Macomb Daily was reviewed and discussed. No board action taken.

11. Adjournment

MOTION by Fowler second by Bartholomew to adjourn the meeting [at 10:27 p.m.]

AYES: All

NAYS: None

Absent: Rosso

Motion carried.

**Respectfully Submitted,
KATHRYN TRAPP
VILLAGE CLERK**